



18372 Redmond-Fall City Road
Redmond, WA 98052
425-556-5555

EVIDENCE TRANSMITTAL LETTER

Case/Insured: _____ Case/Claim #: _____

Address: _____
STREET

CITY _____, STATE _____ ZIP _____

Transmittal Method: Fed Ex UPS US Mail Hand Delivered Other _____

Date Of Incident: _____ Date Evidence Taken: _____ Date Evidence Submitted: _____

Evidence to be Processed by: _____
Company/Lab Name

Evidence Received by: _____
Name

ID #	Item	Location Taken From
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____

Page _____ of _____

Please provide information below for GT Engineering to contact you upon receipt of evidence:

Contact Name: _____
Address: _____
City, State Zip: _____
Phone: _____ Alt Phone: _____
E-mail Address: _____

For GT Engineering use only:

Received by: _____ Date received: _____
Project Name: _____ Project #: _____